



MISSION

Maximize the potential of human resources by providing leadership through policy, guidance, and support for customer-focused programs and service that enhance unit cohesion and combat readiness.



Areas of Special Emphasis

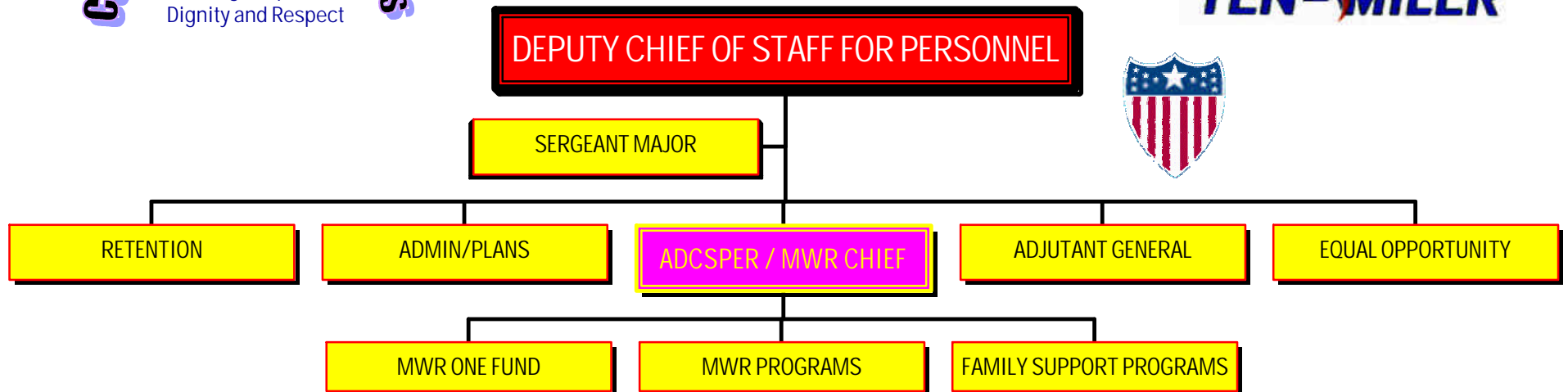
- **Army 10-Miler**
- **DCSPER Support to State, Official, and Special Military Funerals**
- **Enhance Nonappropriated Fund Financial Performance**
- **CFSC Pilots (Children & Youth; Recreation Delivery System)**
- **Organize MDW Working ExCom, ExCom, and BOD Meetings**
- **Represent Five Small MACOMs on CFSC ExCom and BOD**
- **Enhance Delivery of MWR Services**
- **CDS Accreditation**
- **BOSS Program**
- **Strategic Action Plan and Operational Business Plan**



ORGANIZATION

Consideration of Others
Treating People with
Dignity and Respect

ARMY
TEN-MILER





Command MWR Fund

- Provides essential command oversight and executive control supervision for all MWR activities and nonappropriated fund instrumentalities within the MACOM.
- Reviews and performs oversight of MWR programs and ensures that appropriated fund and nonappropriated funds are used as authorized.
- Ensures that installation MWR funds are managed on a sound financial basis.
- Develops financial management practices, policy guidance, and analytical data required for management of MWR programs and NAF resources.
- Promotes, publicizes, advertises, and sells MWR programs, services, products, and events.
- Gathers demographics data and prepares research instrumentalities in support of marketing initiatives.
- Provides administrative support for the MDW MWR Board of Directors.
- Contributes analysis and recommendations on key issues and decision items presented at the Army MWR Executive Committee.
- Coordinates and implements HQDA and MACOM policy and procedure for MWR programs.
- Provides staff assistance and command inspection visits to assess installation MWR program performance.
- Develops guidance and provides long-range planning for MWR programs.
- Conducts MACOM-level MWR events and activities.



MWR One Fund

- **Nonappropriated Fund Resource Management**
- **Fund Certification**
- **Nonappropriated Fund Budget Review and Analysis**
- **NAF Budget Administration**
- **Risk Insurance Management Program**
- **Banking and Check Control**
- **MWR Career Program 51 Management**
- **Nonappropriated Fund Contracting and Procurement**
 - **Acquisition Planning**
 - **Solicit Requests for Proposals**
 - **Award and Administer Contracts**



MWR Programs

- **MWR Business Programs**
- **MWR Marketing**
- **Army Team Building**
- **Army Ten-Miler Fund**
- **MWR Strategic Action & Business Plans**
- **MWR Executive Committee and BOD Meetings**
- **Nonappropriated Fund Training**
- **Commercial Sponsorship and Private Organizations**
- **Nonappropriated Fund Financial Guidance**
- **Information Management Support**
- **MWR MIS Steering Committee Representation**
- **Nonappropriated Fund Construction Projects**
- **Base Realignment and Closure**
- **Manpower/TDA Management**
- **Civilian Clothing Allowances**
- **APF Resource Management**



Family Support Programs

- **Child Development Services**
- **Youth Services**
- **Army Family Action Plan**
- **Health and Wellness**
- **Army Continuing Education System**
- **Goals 2000/Partners in Education**
- **Army Community Services**
- **Volunteer Programs**
- **New Parent Support Programs**
- **Sports Programs**
- **Community Recreation**
- **Better Opportunities for Single Soldiers**
- **Library Programs**
- **Army Emergency Relief**
- **Alcohol & Drug Prevention Control Program**
- **School Age Programs**



Admin/Plans Office

- **Administrative Support to the DCSPER Organization**
- **Plans Office for DCSPER Annexes to MDW Contingency Plans**
- **DCSPER Liaison for MDW Contingency Missions**
- **Operations Office for DCSPER Support to State, Official, and Special Military Funerals**



Equal Opportunity Office

- **Monitors Execution of the MDW EO Program**
- **Ensures the Conduct of Ethnic/Special Observance in the Command**
- **Principal Advisor to the MDW Commander on EO Matters**
- **Monitors Command Affirmative Actions/Plans**
- **Manages of the Command CO2 Program**



Adjutant General

- **Manages Assignments, Reassignments, and Requisitions for Enlisted Personnel and OPMD Commissioned/Warrant Officers**
- **Individual Mobilization Augmentee Program**
- **MACOM Awards Program**
- **Military Personnel Service Support Oversight**
- **Army Career and Alumni Program Oversight**
- **Manages MACOM Personnel Policies and Programs**



DCSPER Sergeant Major

- **Principle enlisted advisor to the DCSPER**
- **Review and analyze policies, procedures, and regulatory changes effecting the enlisted personnel management system for the MACOM**
- **Command proponent for NCO/Soldier of the Year program for MDW**
- **Determine DCSPER enlisted assignments**
- **Update, maintain, and review all DCSPER NCOER rating schemes**
- **Liaison with installation and unit CSMs on all enlisted personnel management issues**
- **DCSPER proponent for the directorate SOP**
- **Seating plan coordinator for State Funerals**
- **Supervises day-to-day operation of MACOM BOSS coordinator**